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| *Week Of* |  |
| *Primary Goals* |  |

## Category: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| Task | Time Needed | Due On | Days to Work On |
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## Category: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| Task | Time Needed | Due On | Days to Work On |
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## Category: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| Task | Time Needed | Due On | Days to Work On |
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## Category: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| Task | Time Needed | Due On | Days to Work On |
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## Category: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| Task | Time Needed | Due On | Days to Work On |
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## Miscellaneous / Personal Items

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| Task | Time Needed | Due On | Days to Work On |
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## Next Week

*Use this to capture tasks for next week as they come up, so you don’t forget them.*

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| --- | --- | --- | --- |
| Task | Time Needed | Due On | Days to Work On |
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